**King County Veterans Advisory Board**

October 17th, 2019, 10:00am – 10:45am

**King County Tukwila Office, 645 Andover Park W, Ste. 100, Room #130, Tukwila WA 98188**

**Phone**: 206.263.8114 | **Conference ID**: 8877949

**Call to Order** Chair Alicia Starova

* Land Acknowledgement

**Introductions** Board Members 5 min

* Present: Alicia Starova (Chair), Chris Porter (Vice Chair), Peter Lewis, Chuck Murrell, Samantha Powers, Carrol Stripling, David Waggoner, Robert White
* DCHS Staff: Gretchen Bruce, Kip Swanson, Frank Video

**Public Comment** Chair Alicia Starova 10 min

* No public comments

**Old Business** Chair Alicia Starova 25 min

* Meeting Minutes
	+ Minutes from the Sept. 19th meeting were reviewed. Edit made to reflect that Samantha Powers participated via phone.
	+ ACTION: The minutes from the Sept. 19th meeting were approved.
* Bylaws and Operating Procedures
	+ Kip provided review of current bylaws document, including the structure of the sections and utilization of language (Ordinance 18785, Ordinance 18792, Veterans Seniors and Human Services Levy [VSHSL] Advisory Board operating procedures manual, and informed by previous discussions)
	+ Minor edits to punctuation and language were requested, and members in agreement that changes should be incorporated into the document.
	+ Concern raised with the term “indigent veteran”, utilized in draft-version bylaws as pulled from Ordinance 18785 and RCW 73.08.035. Members generally agreed that there are issues with the term, with preference noted to remove the word “indigent”. However, there was recognition that language may need to pull directly from the Ordinance and RCW. Will review requirement and discuss at next meeting.
	+ Plan is to make edits, review document with Rick Ybarra, and approve at the meeting on Nov. 21st.

**New Business** Chair Alicia Starova

* Discussion to clarify distinction in roles/responsibilities of Veterans Advisory Board (VAB) and the veterans committee of the VSHSL Advisory Board
	+ The VAB’s primarily focus is with the King County Veterans Program in an advisory capacity. Other parallel interests may include the Seattle Stand Down, along with general advisory related to the needs of veterans in the community.
	+ The VSHSL veterans committee also serves in an advisory capacity regarding the needs of veterans in the community, with a primary focus on overseeing the veterans’ portion of the VSHSL
	+ Members agree that additional discussion would be beneficial, given some of the overlapping areas of interest and the importance to getting clear on how each entity will meet and work to accomplish goals.

**Next Steps** Chair Alicia Starova 5 min

* Meetings/times/dates/locations
	+ Next meeting will be on Nov. 21st, 2019 at 10am, planned to take place at the Chinook building. Specific details regarding room etc. will be provided in advance.
* Future Agenda Items
	+ Planned vote to approve bylaws
	+ Follow-up discussion for additional clarity on roles/responsibilities of the VAB vs. VSHSL subcommittee
	+ Check with KCVP managers to see if available for a report on program activities

**Adjourn** Chair Alicia Starova